

~~ADMINISTRATIVE~~ INTERNAL USE ONLY

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Headquarters Cafeteria

FROM:

Director of Logistics

EXTENSION

NO.

OL 7418-89

DATE



(Number, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

 1. DDA/EXA
7D18 HQS

10 OCT 1989

lw

2.

3.

DDA

11 OCT 1989

Munt

4.

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EXA

lw

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DDA Leg

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DD/A REGISTRY

FILE: Reg-7



Deputy Director for Administration

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done

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Copy to



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11 OCT 1989

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Copy to
have



query about

posting prices etc per para 2

when he returns



Deputy Director for Administration

11 OCT 1989

STAT

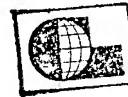


This is the first
installment back from Logistics.
We are investigating the
prospects for a new contract.
Meanwhile, we are bringing
price disparities to the attention
of GSI management.

STAT



OL 7418-89



MEMORANDUM FOR: Deputy Director for Administration

FROM:

[Redacted]
Director of Logistics

SUBJECT: Headquarters Cafeteria

REFERENCE: Memo for D/L fm DDA (89-1633), dtd 12 Sept 89,
Same Subject

1. Your interest in assuring that Agency cafeteria prices are competitive with other federal government cafeterias is timely and welcomed. With nearly [Redacted] customers per year served at the Headquarters cafeteria, the profit potential is considerable. Some of the actions taken to date, as well as our plan for improving food service in the future, are explained below.

2. The Facilities Management Group is currently conducting a comparative pricing survey; the preliminary results of the survey are attached for your review. Based on the information collected to date, we believe prices at the Headquarters cafeteria are generally higher than prices at similar cafeteria operations. The variance is currently being studied.

3. For the Agency to contract independently, we must obtain a "concessions" delegation from GSA and formulate a procurement strategy and a management methodology that will improve food service throughout the Agency. We are in the midst of identifying and defining food service contract requirements and will discuss our desire to assume this responsibility with GSA, much the way we took on facility maintenance and operations. Our goal is to provide food service for Agency personnel at reasonable prices during hours suitable to support daily operations. We plan to provide you a progress report in November.

Attachment:
Comparison Chart



ADMINISTRATIVE - INTERNAL USE ONLY

CAFETERIA FOOD PRICE COMPARISON

<u>ITEM</u>	<u>GSI HQS</u>	<u>OGDEN RESTON</u>	<u>OGDEN NPIC</u>	<u>MARRIOTT NSA</u>	<u>CANTEEN FBI</u>	<u>CANTEEN U.S. DEPT AGRICULTURE</u>	<u>GSI STATE</u>
Entree:							
Baked Ham	\$2.05	\$ N/A	\$1.95	\$1.35	\$1.90	\$1.90	*N/A
Meatballs	1.95	N/A	1.95	1.60	1.65	1.80	"
Tuna Casserole	1.70	N/A	1.98	1.30	1.60	1.80	"
Grilled Items: Based on a 4oz uncooked portion with one roll							
Hamburger	\$1.60	\$1.69	\$1.65	\$1.45	\$1.15	\$1.15	*N/A
Cheese Burger	1.80	1.89	1.85	1.65	1.30	1.30	"
Hot Dog	1.50	.99	.99	.75	N/A	1.30	"
Sandwiches: Based on 3oz portion of meat without lettuce and tomato.							
Tuna Salad	\$1.80	\$1.79	\$1.35	\$1.40	\$1.60	\$1.60	*N/A
Turkey Sandwich	1.80	1.99	1.35	1.35	1.60	1.65	"
Ham Sandwich	1.85	1.89	1.35	1.35	1.46	1.70	"
Soup: 8oz	\$.74	\$.89	\$.75	\$.60	\$.70	\$.90	\$.85
Milk: 8oz	.55	.43	.50	.43	.40	.45	.55
Pie: .85 -	1.35	.89	.75	.60	.75 - .85	.85	.85
Cake: .85 -	1.35	.89	.75	.60	1.45	1.35	*N/A
Salad Bar (per oz)	.20	.16	.14	.14	.18	.20	*N/A

*Not available. Food Service facilities under renovation.



DDA 89-1633
12 September 1989

MEMORANDUM FOR: Director of Logistics

FROM: R. M. Huffstutler
Deputy Director for Administration

SUBJECT: Headquarters Cafeteria

STAT

1. I received a visit from [redacted] who, representing a group of fellow diners, registered some stiff complaints about the prices in the Headquarters cafeteria. She had prepared a list of recent increases such as muffins, tuna salad, luncheon specials, etc., which had recently gone up 25 percent or more. She argued that the prices are not competitive with cafeterias elsewhere in the Federal Government or with local eating establishments. She stated that the individual prices for paper plates and napkins were unconscionable and that the fast food areas, which are to be opened in the near term, promise to be more of the same.

2. Please survey the cafeteria prices and make sure that they are competitive with other Federal Government cafeteria prices. Please make sure that charges are displayed so that people understand that they pay for disposable ware. Take any measures that you deem appropriate to contain prices and prevent unreasonable increases. I would be interested in knowing the results of your survey as well as the next scheduled date for renegotiation of the cafeteria contract. Depending on what you find out, you may want to consider an employee bulletin giving some background on the situation in the Headquarters cafeteria. If it turns out that the prices are, in fact, not competitive, then some explanation is worthwhile. Please let me have your response by 10 November 1989.

STAT

[redacted]

R. M. Huffstutler

ORIG:DDA:RMHuffstutler:jal
DISTRIBUTION:

- Original - Addressee
- 1 - DDA Subject
- 1 - DDA Chrono
- 1 - RMH Chrono

DD/A REGISTRY
FILE: Bldg-7-AR

ADMINISTRATIVE-INTERNAL USE ONLY

ROUTING AND TRANSMITTAL SLIP

Date

17 Nov 89

TO: (Name, office symbol, room number,
building, Agency/Post)

Initials

Date

1. DDA (Has seen)
2. ADDA (Has seen)
3. EXA 17 NOV 1989 *fn*
- 4.
5. UDA *REG.*

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS



- Suspense this for STAT
me until the end
of the month

STAT



DO NOT use this form as a RECORD of approvals, concurrences, disposals,
clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)

Room No.—Bldg.

Phone No.

5041-102

OPTIONAL FORM 41 (Rev. 7-76)

Prescribed by GSA



Deputy Director for Administration

8 November 1989

NOTE FOR: ADDA ^{Ru} 8 NOV 1989
DDA 8 NOV 1989 *[Signature]*

FROM: EXA

SUBJECT: Headquarters Cafeteria

Roy/Rae, ..

STAT

1. FYI. Facilities Management Group, OL stopped by and provided a verbal update on the ongoing Headquarters Cafeteria Survey. What they are finding is that our cafeteria is priced about 20% higher than other government cafeterias around town. The answers to this problem appear obvious: obtain the concessions delegation from GSA and rebid the contract which was last bid in 1974. I told that what we are looking for at this point is a game plan and schedule. We should have a progress report by the end of the month.

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